

COVID-19 Guidelines for In-Person Training

(January 1, 2023)

The JVI has implemented measures to provide a safe and secure working and training environment at all JVI premises. All course participants and lecturers must follow the procedures outlined until the COVID-19 pandemic conditions allow further changes.

1. Health Requirements for Participants and Lecturers

To minimize the risks to all stakeholders involved in JVI events, all participants and lecturers are encouraged to consider vaccination against COVID-19 as per medical recommendation for their risk profile.

We encourage travellers to monitor closely [entry requirements](#) for Austria, as they may change.

2. Accommodation

All participants and lecturers should observe COVID-19 protocols in place at the JVI Residence or designated hotel, whichever may apply, including for mask-wearing, distancing, and gathering.

3. Social Program

Indoor social activities organized by the JVI may be reduced based on the epidemiological situation in Vienna.

When outside of the JVI premises, participants and lecturers are expected to observe COVID-19 protection measures set by the Austrian and local authorities. JVI staff will provide a briefing to participants at the beginning of the course on the latest official measures.

4. Training at the JVI

The JVI will do its utmost to reduce COVID-19 related risks to course participants and lecturers. In particular, the following measures will be in place:

- **Testing:** All participants and lecturers will be subject to a COVID-19 test administered by the JVI **at the start of the course.**¹ A second test will be performed after one week for 2-week courses. **At the end of the course,** the JVI will arrange COVID-19 testing upon request from participants and lecturers needing it for travel purposes. Additional testing might be required in the event of a positive case among participants and lecturers.

¹ Vienna-based lecturers and participants can alternatively provide proof of a negative test performed less than 48 hours before coming to the JVI.

- **Mask-wearing and social distancing.** The JVI reserves the right to impose the wearing of masks and/or social distancing in the classroom or other common areas of JVI premises (including the residence) based on the epidemiological situation in Vienna at the time of the course and other factors. In this regard, participants and lecturers should come to the course with an adequate stock of FFP2 masks.
- **Other mitigation measures:** Checks on air filters for the air conditioning have been carried out. Wipes and hand sanitizer stations will be available to participants and lecturers (as well as spare masks if needed). Regular ventilation of classrooms and regular cleaning and disinfection in common areas will be ensured.

5. Dealing with a positive case

Dealing with an asymptomatic or mild case

- Any participant testing positive during the group testing will be administered a PCR test immediately if the initial testing was performed with an antigen test. Until the results are known, the concerned participant is expected to stay in his/her bedroom.
- Should the PCR test prove positive the concerned participant will not be allowed to return to the classroom and will be expected not to mingle with other participants. The purpose of this is to minimize the risk of infecting other course participants. The concerned participant will be given a laptop to attend the course remotely (in English only, even for interpreted courses), if her/his health situation allows for it.
- The JVI program officer will provide assistance as needed (e.g., arrange for next testing and breakfast delivery, provide information on other food delivery services, etc.).
- PCR tests of the concerned participant will be conducted every two days. The concerned participant would be expected to return to the classroom once a PCR test returns negative.
- The same protocol should apply if a lecturer tests positive for COVID-19. Remote teaching from home/the Residence/hotel could be considered if the lecturer feels able to teach.
- A participant or lecturer who thinks s/he might have contracted COVID-19 shall act responsibly and inform the JVI program officer immediately as well as reception staff (at the Residence or hotel, as applicable). Testing will be organized for the concerned individual (and possibly the whole group), and the protocol described above should then be followed.

Dealing with a serious case

Should a participant or lecturer testing positive require medical assistance, the official number 1450 should be called for further instructions. This can be done with assistance from JVI Residence or hotel staff if needed. For any participant diagnosed with COVID-19, Cigna covers treatment for illnesses designated as a pandemic in line with policy coverage terms and in the same way as any other illness. Participants are only covered from the day of arrival in Vienna until the day of their departure (earlier arrival or later departure for personal purpose will not be covered). Should a sick participant be required to extend his/her stay in Vienna, the JVI will cover selected non-medical costs, including additional nights' stay and per diems (as required), air ticket change charges, and re-testing.